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**TWO days of indepth coding
& billing for: Otolaryngology
Physician Practice Coders
And, Exam Preparation Course**

Sponsored by



**ASSOCIATION OF
OTOLARYNGOLOGY
ADMINISTRATORS**

Presented By

**Ms. Teresa Thompson, B.S., C.M.S.C.S., C.P.C.
Healthcare Consultant**

Thursday, August 6 & Friday, August 7, 2009

Atlanta, Georgia

Doubletree Hotel - Buckhead
3342 Peachtree Road
(Atlanta, GA 30326)



Thursday, Sept. 24 & Friday, Sept. 25, 2009 Thursday, October 8 & Friday, October 9, 2009

Baltimore, Maryland

Holiday Inn - Inner Harbor
301 W. Lombard Street
(Baltimore, MD 21201)

Las Vegas, Nevada

Palms Casino Resort
4321 West Flamingo Road
(Las Vegas, NV 89103)

(Course time: 9 am - 4 pm both days)

"Whether you plan to take the certification exam or just want an in-depth coding course specifically focused on Otolaryngology, this is the course for you"

McVEY
ASSOCIATES, INC.

800-227-7888
23rd Year

**(PLEASE BRING YOUR 2009 CPT, ICD-9-CM
& HCPCS BOOKS)**

W

orkshop Curriculum

- 2009 Otolaryngology Coding Update
- Medical Record Documentation
- Fraud & Abuse
- HIPAA & Release of information
- ICD-9-CM Conventions and Rules
- Coding and the CPT Manual
- Evaluation and Management
- Lesions, flaps & grafts
- Fractures
- Nasal & sinus procedures
- Tongue, Tonsil, Palate & Uoala
- Modifiers
- HCPCS
- Otology procedures
- Sample Exam

O

tolaryngology Workshop Highlights

- Handle changing definitions in levels of service.
- Review sample questions from the PAHCS otolaryngology study guide.
- Audiology procedures
- Review Medical Terminology.
- Allergy coding & guidelines for ENT
- Facial plastic, cosmetic vs. functional
- Adjudicating Denied Claims.
- Hands on case studies vs. claim check
- Use the Correct Coding Initiative.

A

dditional topics to be discussed

- Audit and review forms.
- OIG & third party audit triggers
- Hearing aids
- Consult definitions - all new 2009 CMS guidelines
- LCD vs. MCO & LMRP - what they mean
- Appeal justification - you have rights



Achieve the recognition for the work you are already doing!!!



- Certification is invaluable when advancing your career. You can prepare to take the Certified Otolaryngology Coding Specialist (CENTCS) exam for a certification from the Professional Association of Health Care Coding Specialist (PAHCS).
- The professional designation identifies you as a coder that understands otolaryngology coding and has attained a professional status sufficient to authorize the initials CENTCS after your name. (exam follows each course)
- Professional Coders Prevent Billing Liabilities.
- If you have been coding for several years and feel comfortable with your ability, let us help you prepare for the exam.
- Even if you are not taking the exam the following day, this workshop will provide up to date coding guidelines for your otolaryngology practice.



Teresa Thompson, BS, CMSCS, CPC,

About your seminar leader:

Teresa Thompson, B.S. in Office Administration, C.M.S.C.S. & C.P.C. , has made a career in physician's offices and successful instruction on insurance over the past 25 years. From teaching college courses to on-site management, Teresa's experience is unique and comprehensive. Attendees have the opportunity of learning solutions to their insurance problems from "real world" experience, both in the knowledge of Ms. Thompson and the "on-site networking" in this specific specialty. Teresa Thompson is committed to assisting practices to take back control and stop being "at effect" with patients, insurance companies, managed care and government agencies. Please join with your fellow specialty offices for this unique day of discovering solutions together.

Exam Prep. Course times are: 9 am - 4 pm.
Certified Otolaryngology Coding Specialists four hour exam is a third day through PAHCS
toll-free (888)708-4707.

The Written Examination

Application forms for membership and to take the examination can be obtained by e-mailing your request to members@pahcs.org or by calling their National Office at 888-708-4707.



Registration Form

ACT NOW!

We are registering _____ person(s) for The Association of Otolaryngology Administrators sponsored 2 day Coding Course. We will receive a workbook, all materials & refreshments. Confirm by return fax.
 The Association of Otolaryngology Administrators member fees are: \$555 first person, \$530 ea. additional.
 Non member fees are: \$595 first person, \$570 each additional

Need overnight accommodations?

Check this box for a list of hotels centrally located to each area. Hotel list will come via fax along with your confirmation. Sleeping room reservations & cost are your responsibility.

Name(s) _____

Name of Doctor/Group/Clinic _____

Street Address _____ (Suite Number) _____

City, State _____ Zip Code _____ Office Phone Number _____

Fax Number (for confirmation) _____

Cardholders Signature _____

Mastercard Visa Discover Card

Expiration date _____



EIN 68-0324283

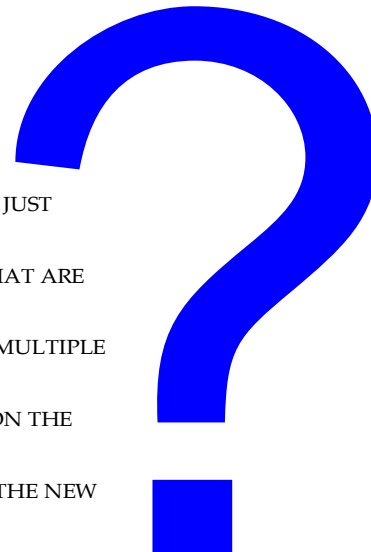
✓ Check Which Seminar (9am - 4pm)

- Atlanta, GA Aug. 6 & 7, 2009 090806TT
- Baltimore, MD Sept. 24 & 25, 2009 090924TT
- Las Vegas, NV Oct. 8 & 9, 2009 091008TT

Make checks payable and mail registration to:
McVey Associates, Inc.
150 Ford Way, Suite 100
Novato, CA 94945

* If you have a fax machine & charging by credit card: You may fax registration form: (415)892-1271

W E PROVIDE ANSWERS



IS IT TRUE THAT CPT-4 LEVELS OF SERVICE ARE FOR ALL INSURERS AND NOT JUST MEDICARE? HOW DO I DOCUMENT THIS?

I HEARD 52% OF PHYSICIANS AREN'T DOCUMENTING VISITS CORRECTLY, WHAT ARE THE REQUIREMENTS?

UNDER "UNBUNDLING" RULES DO I REPORT ONLY ONE OR TWO CODES FOR MULTIPLE SINUSOTOMIES?

WHAT ARE THE RULES CONCERNING CONSULTS, PROCEDURES AND VISITS ON THE SAME DAY, AND OFFICE PROCEDURES?

WILL WE GET PAID FOR CONSULTATIONS ON THE DAY OF SURGERY UNDER THE NEW RBRVS DEFINITIONS?

WHEN CAN I USE THE MODIFIER 57 INSTEAD OF 25?

WITH THE "SITE OF SERVICE DIFFERENTIAL," WILL IT BE BETTER FOR ME TO PERFORM OUR MINOR PROCEDURES SUCH AS EXCISION OF NASAL POLYPS, IN OUR OFFICE OR IN THE AMBULATORY CARE CENTER? WHERE SHOULD I TRY TO SEE PATIENTS WHILE I AM ON CALL, IN THE E.R. OR MY OFFICE?

HOW DO I CHARGE FOR AN OFFICE VISIT AFTER NASAL PACKING?

WHAT SUPPLIES AND TRAYS ARE NOW COVERED UNDER RBRVS?

WHAT PROCEDURES HAVE 10 DAY VS. 0 DAY FOLLOW-UP? DO NON-RBRVS CARRIERS HAVE DIFFERENT RULES?

DOES IT MAKE A DIFFERENCE IN REIMBURSEMENT IF WE SEE AN EMERGENCY IN THE OFFICE OR HOSPITAL?

The McVey Guarantee

We unconditionally guarantee your full tuition for up to one year. After attending, if you did not feel the investment worthwhile, please write to us with your comments. We believe in the value of our seminars and services - and we think you will too!



For More Information

If you have any questions regarding this seminar, on-site seminars or consulting please call TOLL FREE: 1-800-227-7888.

The McVey staff welcomes your questions and we're here to help!

web site: www.mcveyseminars.com

CEUs and Certificate of Completion



This program has prior approval by the American Academy of Professional Coders (the Academy 800-626-2633), the Professional Association of Health Care Office Management (800-451-9311), the Professional Association of Healthcare Coding Specialists (888-708-4707), the Association of Otolaryngology Administrators (412-243-5156) and the Practice Management Institute (800-259-5562), for six continuing education hours. Granting of prior approval in no way constitutes endorsement by the Academy, PAHCOM, PAHCS, AOA or PMI of the program content or the program sponsor. You also receive a McVey Associates, Inc. Certificate of Completion.

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